

BUSBY PUBLIC SCHOOL  
INFORMATION BOOKLET



Welcome to Busby Public School  
Contact details

Principal: Ms Lisa Ritherdon

Deputy Principal: Ms Dannielle Chew

Instructional Leader: Mrs Catherine McKay

Assistant Principals: Mrs Alice Teuma

Mrs Nicole Brasier

Mrs Belinda Tuddenham

Mrs Maria Parker (Relieving-AP)

Telephone: 9607-7211

Email: [busby-p.school@det.nsw.edu.au](mailto:busby-p.school@det.nsw.edu.au)

Have a look at what your child is learning at school by visiting our website

Website: [www.busby-p.schools.nsw.edu.au](http://www.busby-p.schools.nsw.edu.au)

Use our Skoolbag app to keep informed and to communicate with the school.

Busby Public School Skoolbag App is available to be downloaded from Apple App Store and Google Play Store.

Address: South Liverpool Rd BUSBY 2168

Office hours: 8:30am-3:15pm

Bell times: 8:55am School commences

11:00am Lunchtime

11:30am Return to class

1:30pm Recess

2:00pm Return to class

3:00pm Home time

Gate times 8:30am-9:15am the gates will reopen at 2:45pm

# Welcome to Busby Public School



*We look forward to ensuring that your wise choice of school will be of great benefit to your child.*

## GENERAL INFORMATION

### **ARRIVING IN THE MORNING**

School begins at 8:55am. Your child should arrive between 8:30am-8:55am. Our school pedestrian gate is opened from 8:30am – 9:15am and then closed for the rest of the day, for the safety of all students. If you require entry to the school, you can 'buzz' the school gate and it will be opened.



All students play in the Primary quad and when the bell rings, sit on the silver seats in their class groups.

### **LEAVING IN THE AFTERNOON**

School finishes at 3pm each day.

- It is especially important for your child's feelings of safety and security that you are on time.

The school gate will be opened for parents and carers from 2:45pm to collect your children at 3pm from outside their classrooms.

Due to safety concerns, parents are not to drive into the school grounds at any time. For legal reasons, if your child is late to school or early to leave for, parents and carers are required to present at the office, so that they can be signed in or out.

### **BEST START ASSESSMENT**

Every year, Kindergarten will be involved in Best Start Assessment, which determines the literacy and numeracy level of your child. This gives teachers a guide to how best address literacy and numeracy teaching with your child. The assessment looks at reading, writing and numeracy and you will receive a report after the assessment has been completed.



### **OTHER TIMES, OTHER TEACHERS**

Throughout the school day and from time to time, your child will have a different teacher. This will happen when the class teacher has non-teaching time for lesson preparation, for teacher professional learning, marking and the many other tasks required of teachers. It will also happen at Scripture time, where your child may go to another class and see other teachers.

These arrangements happen at all schools, but all teachers follow a program that is designed specifically for that class. Students are not disadvantaged when there is a visiting teacher in their class.



### **FOOD**

We encourage all students to bring in healthy lunches and a water bottle to school.

- Lunch is at 11:00am - 11:30am
- Recess is at 1:30pm - 2:00pm

### **FIRST AID**



If your child is sick, please keep them home. If your child becomes sick or injured during the school day, essential care and first aid is administered by the staff in the front office. If necessary, parents will be contacted to come and pick up their injured or sick child.

If your child has a medical condition, it is essential that you talk to the office, so that arrangements for their care are known. Medical Action

- Plans for Asthma and Anaphylaxis must be given to the office with Asthma puffers or epipens.
- Busby does not have spare uniforms or underwear for children who have 'toilet accidents' so it is recommended that you put a spare pair of pants and underwear in your child's bag.

### **CONTACT DETAILS**

It is essential that the school can contact parents or carers at any time. Up to date contact information is vital. Please ensure your address, email and contact details are always current and update immediately if any changes occur.

### **LOST PROPERTY**

Please ensure that all articles of clothing and all belongings brought to school are labelled with your child's name, not just initials. Check labels regularly as they fade with washing. This will minimise lost clothing and avoid hefty costs in replacing school jumpers, jackets etc.

## **SCHOOL UNIFORM**

If you wish to purchase uniforms, complete the order form which you can get from the office or online at our school website, hand in your order Monday - Thursday before 9:30am and your order should be processed the same day and available for collection after 2pm.



## **SCHOOL RULES**

Our school has three rules: 1. Stay Safe 2. Be respectful and 3. Be an Active Learner. We promote these rules consistently, to ensure the safety and progress of your child at Busby Public School.

## **HOME AND SCHOOL COMMUNICATION**

At Busby, we endeavour to keep parents informed about events that are happening. We have a newsletter, the Skoolbag app, website and Busby Facebook page, to help with communication. Throughout the year, we will inform you about your child's progress. A written report will be sent home twice a year and a formal interview at the end of Term 2.

If you have any concerns about your child's behaviour or progress at school, in the classroom or playground, your first point of call is your child's class teacher. If you would like to see them, call the office on 9607 7211 and you can make an appointment.

## **LIBRARY**

All students have an opportunity to visit the Library once per week to borrow and to learn research skills. You will be given more details when borrowing is due to commence. Children are able to borrow with a plastic bag, to safeguard our valuable books. Children are also able to visit the Library at recess times each day.

## **SPORT**

Each stage takes part in a sport program on Fridays. Our Sport uniform is to be worn only on sport days.

## **IMMUNISATION**

The department of Education and the Department of Health expect all children entering school to be immunised. If you do not immunise your child we will contact you if there is an outbreak of a condition, e.g. Chicken pox.



## CANTEEN

Our canteen is open 5 days, offering a variety of snacks and hot and cold lunch items. They also have special lunch offers for various days eg State of Origin, Halloween etc. Students need to write their name and class and order on a lunch bag with the correct money. Orders are to be placed in the classroom to be sent to the canteen at 9am.

The canteen is open:

Monday – Friday: Lunch & recess

## SOUTH WESTERN LIVERPOOL PERFORMING ARTS – DANCE

concert. Students get to showcase their talents and perform with other schools in our area during Term 3. Tryouts and rehearsals are during lunch or recess at school. Actual performances are in the evening. Parents to take their child to the performance.

## COMPUTER LAB

Our students learn various technology skills, through the use of our school lap tops. Here students gain digital literacy skills through learning how to log on and off a computer, typing skills, opening a word document and inserting text and pictures, research skills, collaboration with peers and problem-solving. Students gain independence and confidence when learning to use a computer in a controlled environment with teachers guiding the way.

## INNOVATION ROOM

The innovation room is a physical space and mindset that supports creativity, problem solving and innovation. Learners will experiment, build, take risks, make mistakes and learn as they go.



Students begin the process by thinking through the problem, project or challenge that they have been presented. They then put their thinking into making; depending on what their project is, this is the heart of their work, and the practical and exploratory application of their ideas generated during the first stage. As their making progresses, so does their analysis of their product or project. Students constantly continue to think about improvements as the project evolves or shifts.

Encouraging this growth mindset within students allows them to build on what they know, and to be open to new ideas, approaches, concepts, and experiences. When students let go of their assumptions and pre-conceived ideas, they make room for new knowledge, perspectives, and experiences to be built. It is through this process that Busby Public School believes its students will discover that they have valuable ideas, insights, and contributions that could benefit others!



### **CHILDREN'S PARLIAMENT – LEADERSHIP OPPORTUNITIES**

Children's Parliament is an initiative of the school's within the '2168' postcode area. The idea is that primary school students in this area have a voice and their voices are heard, and that they will have the opportunity to influence decision making at a local level and beyond. Our students will be the leaders of the future and the area will be a better place for them to live, study and grow through the sharing of ideas and opinions with local council representatives. Students in Stage 3 at Busby Public School, attend meetings and research how to make improvements of an identified area of need at school.



### **PEER SUPPORT – LEADERSHIP OPPORTUNITIES**

Students across K – 6 participate in our whole school Peer Support Program. During this time, students in Years 5 & 6 assist our younger students in learning how to make friends and socialise in and out of the classroom. They also learn ways to communicate better with one another and strategies to help build resilience. This program is run by the senior students, with teachers in the room for support and is held once a week during Terms 2 and 3.



### **ABORIGINAL EDUCATION OPPORTUNITIES**

Our Aboriginal students have many opportunities to explore their culture and heritage here at Busby Public School. Our Aboriginal Education Officer, Mrs Daniel, engages our students through NAIDOC Week celebrations, Kindaimanna Day, Indigenous camps, Aboriginal Dance, Sistaspeak and our Aboriginal Culture group, which meets weekly.

