



BUSBY PUBLIC SCHOOL

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Principal: Lisa Ritherdon

STUDENT PERMISSION FORM: Authority to Photograph, Film and Record

At Busby Public School we recognise that photography, filming and audio are useful learning tools within the school, and that they can be utilised in many ways. Photographs, video, audio and digital images of students are considered "personal information", and thus consent is needed in order to protect the personal information of individuals in accordance with relevant legislation and Department policy. Photographs are defined as the taking of a still shot picture with the use of a camera, phone or other device. Filming is defined as when a person captures a moment with the use of a phone, camera, tablet or other device that records the movement of an event. Audio is defined as sound for example but not limited to voices.

There are many times during the school year, during regular activities or special events, when photos, film and audio are taken of students or their work. These photos, film or audio may be taken by school staff, or fellow students under the supervision of teachers, or external media authorised by the school's principal.

These photos, film, audio and / or student's names may be used in a variety of ways within the confines of the school environment including:

- Displays around the school
- In school publications
- In the school newsletter published on the school website, and
- As part of the school's student management process

PERMISSION TO RECORD AND PUBLISH PHOTOS, FILM, AUDIO AND/OR STUDENT NAMES WITHIN THE CONFINES OF THE SCHOOL ENVIRONMENT

Students Details (please print clearly)

Full Name of student: _____

Grade: _____ Classroom Teacher(s): _____

Name of person giving consent: _____

Consent (please print clearly)

I, _____ (name of parent/guardian)

Give consent, DO NOT give consent:

For photographs, film or audio of my child and/or his/her name to be taken, published or displayed within the school such as: displays around the school; in school publications; in the school newsletter published on the school website; and as part of the school's student management process.

I understand that: • Until a completed form is returned to Busby Public School, it is assumed that permission to use photographs of my child or their work (and my child's name) has been granted as part of my child's enrolment at the Primary School. • Should I wish to alter this permission I must do so in writing to the school.

Signed by parent/guardian (Name): _____

Signature: _____ Date: _____